

Review of Charges 2024/25

Customers, Culture & Corporate Services - Registration Annex

ALREADY AGREED (Cabinet January 2024)

NEW CHARGES HIGHLIGHTED IN BOLD

Service Area	Charge	Unit	Agreed Charge 2023/24 £	Proposed Charge exclusive of VAT 2024/25 £	Proposed Charge inclusive of VAT 2024/25 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	60.00	63.00	63.00	5%	01/04/2024	Discretionary	NB	
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee.	per amendment	60.00	52.50	63.00	5%	01/04/2024	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Amendment Fee for Private Citizenship Ceremonies	per amendment	n/a	20.00	24.00	n/a	01/04/2024	Discretionary	SR	New Fee. Should attract VAT as this is a non-statutory fee.
	Births, Deaths, Marriage or Civil Partnership Certificates (Marriage inc line 19-46)	per certificate	11.00	11.00	11.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Short Birth Certificate	per certificate	11.00	11.00	11.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Space 17 addition	Per application	40.00	40.00	40.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Commemorative Certificates	per certificate	10.00	8.33	10.00	0%	01/04/2024	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Consideration for a correction	Per application	75.00	75.00	75.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Consideration for a correction (RG involvement)	Per application	90.00	90.00	90.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Consideration of Foreign Divorce	Per application	50.00	50.00	50.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Consideration of Foreign Divorce (RG involvement)	Per application	75.00	75.00	75.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Conversion of a Civil Partnership into Marriage	Standard Service	45.00	45.00	45.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
		Two stage procedure on other premises - completing the declaration	27.00	27.00	27.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
		Two stage procedure on other premises - signing the declaration in a religious registered for marriage of same sex couples	91.00	91.00	91.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Statutory Priority Certificate	Per application	35.00	35.00	35.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.
	Approved Premises license application fee	Per application for 3 year licence	2,325.00	2,425.00	2,425.00	4%	01/04/2024	Discretionary	NB	
	Approved Premises license amendment fee	Per amendment	n/a	125.00	150.00		01/04/2024	Discretionary	SR	New Fee. Should attract VAT as this is a non-statutory fee.
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms at advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday during advertised hours)	355.00	375.00	375.00	6%	01/04/2024	Discretionary	NB	Certificates no longer included and will be charged separately.
	Classic Marriage & Civil partnership ceremony at large registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	n/a	490.00	490.00	n/a	01/04/2024	Discretionary	NB	New Service. Certificates will be charged separately

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Service Area	Charge	Unit	Agreed Charge 2023/24 £	Proposed Charge exclusive of VAT 2024/25 £	Proposed Charge inclusive of VAT 2024/25 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	450.00	475.00	475.00	6%	01/04/2024	Discretionary	NB	Certificates no longer included and will be charged separately.
	Enhanced Marriage & Civil partnership ceremony at large Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office large Ceremony Room (Monday to Friday - outside advertised hours)	n/a	620.00	620.00	n/a	01/04/2024	Discretionary	NB	New Service.Certificates will be charged separately
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	430.00	460.00	460.00	7%	01/04/2024	Discretionary	NB	Certificates no longer included and will be charged separately.
	Classic Marriage & Civil partnership ceremony at large Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room (Saturday - during advertised hours)	n/a	600.00	600.00	n/a	01/04/2024	Discretionary	NB	New Service.Certificates will be charged separately
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	510.00	560.00	560.00	10%	01/04/2024	Discretionary	NB	Certificates no longer included and will be charged separately. Increase from previously agreed £540 to £560 to reflect full cost recovery of new hourly rate of pay model
	Enhanced Marriage & Civil partnership ceremony at large Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	n/a	700.00	700.00	n/a	01/04/2024	Discretionary	NB	New Service.Certificates will be charged separately
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	570.00	660.00	660.00	16%	01/04/2024	Discretionary	NB	Certificates no longer included and will be charged separately. Increase from previously agreed £605 to £660 to reflect full cost recovery of new hourly rate of pay model
	Enhanced Marriage & Civil partnership fees at large Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	n/a	780.00	780.00	n/a	01/04/2024	Discretionary	NB	New Service.Certificates will be charged separately
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Monday to Sunday Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	100.00	105.00	105.00	5%	01/04/2024	Discretionary	NB	
	Marriage & Civil Partnership and Register Premises (Church or Chapel)	Attending chapel / church	97.00	97.00	97.00	0%	01/04/2024	Statutory	NB	
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partnership RO (Tues only)	57.00	46.00	46.00	-19%	01/04/2024	Statutory	NB	Certificates (£11 each) no longer included and will be charged separately.
	Non refundable booking fee.	Per Ceremony	100.00	100.00	100.00	0%	01/04/2024	Discretionary	NB	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17:30)	Monday - Friday	680.00	700.00	700.00	3%	01/04/2024	Discretionary	NB	Certificates no longer included and will be charged separately.

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Service Area	Charge	Unit	Agreed Charge 2023/24 £	Proposed Charge exclusive of VAT 2024/25 £	Proposed Charge inclusive of VAT 2024/25 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Other Civil Ceremonies - Private Individual Citizenship Monday - Friday (09:00 - 16:00)	Private Individual Ceremony at a Registration Office only	90.00	95.83	115.00	28%	01/04/2024	Discretionary	SR	Increase from previously agreed £95 to £115 to reflect full cost recovery
	Other Civil Ceremonies - Private Individual Citizenship Saturday (09:00 - 12:00)	Individual Ceremony at a Registration Office only	N/A	116.67	140.00	N/A	01/04/2024	Discretionary	SR	New service. Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Family Citizenship (2 adults and up to 3 children) Monday - Friday (09:00 - 16:00)	Individual Ceremony at Oxford Register Office only	N/A	240.00	288.00	N/A	01/04/2024	Discretionary	SR	New service. Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies -Private Family Citizenship (2 adults and up to 3 children)	Individual Ceremony at Oxford Register Office only	N/A	275.00	330.00	N/A	01/04/2024	Discretionary	SR	New service. Should attract VAT as this is a non-statutory fee.
	Completion of PD2 Change of Name for Passport Form	Per form	N/A	25.00	30.00	N/A	01/04/2024	Discretionary	SR	New service. Should attract VAT as this is a non-statutory fee.
	Completion of Foreign Pension Proof of Life & Residence forms	Per form	N/A	25.00	30.00	N/A	01/04/2024	Discretionary	SR	New service. Should attract VAT as this is a non-statutory fee.
	Certificate Keepsake Folder	Per folder	N/A	2.50	3.00	N/A	01/04/2024	Discretionary	SR	New product. Should attract VAT as this is a non-statutory fee.
	Searches in indexes	General Search	18.00	18.00	18.00	0%	01/04/2024	Statutory	NB	No proposed date for statutory fee review.

Review of Charges 2024/25

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Assume
01-Apr-25

Service Area	Charge	Unit	Agreed Charge 2024/25 £	Proposed Charge exclusive of VAT 2025/26 £	Proposed Charge inclusive of VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	63.00	65.00	65.00	3%	01/04/2025	Discretionary	NB	
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee. Fee already at limit so no increase	per amendment	63.00	54.17	65.00	3%	01/04/2025	Discretionary	SR	
	Amendment Fee for Private Citizenship Ceremonies	per amendment	24.00	20.00	24.00	0.0%	01/04/2024	Discretionary	SR	
	Births, Deaths Certificates (Marriage inc line 24-46)	per certificate	11.00	11.00	11.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Short Birth Certificate	per certificate	11.00	11.00	11.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Space 17 addition	Per application	40.00	40.00	40.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Commemorative Certificates	per certificate	10.00	8.33	10.00	0%	01/04/2025	Discretionary	SR	
	Consideration for a correction	Per application	75.00	75.00	75.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Consideration for a correction (RG involvement)	Per application	90.00	90.00	90.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce	Per application	50.00	50.00	50.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce (RG involvement)	Per application	75.00	75.00	75.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Conversion of a Civil Partnership into Marriage	Standard Service	45.00	45.00	45.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises - completing the declaration	27.00	27.00	27.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	91.00	91.00	91.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Statutory Priority Certificate	Per application	35.00	29.17	35.00	0%	01/04/2025	Statutory	SR	No proposed date for statutory fee review
	Licence for approved premises. No increase proposed as already at limit (from benchmarking undertaken).	3 year licence	2,425.00	2,606.50	2,606.50	7%	01/04/2025	Discretionary	NB	
	Approved Premises license amendment fee	per amendment	150.00	133.33	160.00	7%	01/04/2025	Discretionary	SR	

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Assume
01-Apr-25

Service Area	Charge	Unit	Agreed Charge 2024/25 £	Proposed Charge exclusive of VAT 2025/26 £	Proposed Charge inclusive of VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms at advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday during advertised hours)	375.00	403.00	403.00	7%	01/04/2025	Discretionary	NB	
	Classic Marriage & Civil partnership ceremony at large registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	490.00	527.00	527.00	7.6%	01/04/2024	Discretionary	NB	
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	475.00	510.00	510.00	7%	01/04/2025	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card.
	Enhanced Marriage & Civil partnership ceremony at large Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office large Ceremony Room (Monday to Friday - outside advertised hours)	620.00	667.00	667.00	7.6%	01/04/2024	Discretionary	NB	
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	460.00	494.00	494.00	7%	01/04/2025	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Saturday enhancements
	Classic Marriage & Civil partnership ceremony at large Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room (Saturday - during advertised hours)	600.00	645.00	645.00	7.5%	01/04/2024	Discretionary	NB	
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	560.00	602.00	602.00	8%	01/04/2025	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Saturday enhancements
	Enhanced Marriage & Civil partnership ceremony at large Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	700.00	730.00	730.00	4.3%	01/04/2024	Discretionary		
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	660.00	709.00	709.00	7%	01/04/2025	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Sunday / Bank Hol enhancements
	Enhanced Marriage & Civil partnership fees at large Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	780.00	838.00	838.00	7.4%	01/04/2024	Discretionary	NB	

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Assume
01-Apr-25

Service Area	Charge	Unit	Agreed Charge 2024/25 £	Proposed Charge exclusive of VAT 2025/26 £	Proposed Charge inclusive of VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Marriage & Civil partnership fees at former Register Office Ceremony rooms Monday to Sunday - Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	105.00	94.17	113.00	8%	01/04/2025	Discretionary	SR	
	Marriage & Civil Partnership and Register Premises (Church or Chapel)	Attending chapel / church	97.00	97.00	97.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partnership RO (Tues only)	46.00	46.00	46.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Non refundable booking fee.	Per Ceremony	100.00	83.33	100.00	0%	01/04/2025	Discretionary	SR	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17:30)	Monday - Friday	700.00	710.00	710.00	1%	01/04/2025	Discretionary	NB	At limit of full cost recovery
		Saturday	740.00	785.00	785.00	6%	01/04/2025	Discretionary	NB	At limit of full cost recovery
		Sunday & Bank Holiday	850.00	914.00	914.00	8%	01/04/2025	Discretionary	NB	
	Marriages at Approved Venues Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Monday - Sunday OOH	105.00	113.00	113.00	8%	01/04/2025	Discretionary	NB	
	Notice of Marriages and Civil Partnership - Foreign Nationals	Extended 70 day Notice for foreign Nationals (for 1 person)	47.00	47.00	47.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Notice of Marriages and Civil Partnership	Notice of Marriage/Civil Partnership (for 1 person)	35.00	35.00	35.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices (09:00 - 17:30)	Registration Office Ceremony Room Monday - Friday	300.00	268.33	322.00	7%	01/04/2025	Discretionary	SR	
		Registration Office Ceremony Room Saturday	350.00	313.33	376.00	7%	01/04/2025	Discretionary	SR	
		Registration Office Ceremony Room Sunday & Bank Holiday	400.00	358.33	430.00	8%	01/04/2025	Discretionary	SR	

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Assume
01-Apr-25

Service Area	Charge	Unit	Agreed Charge 2024/25 £	Proposed Charge exclusive of VAT 2025/26 £	Proposed Charge inclusive of VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues (09:00 - 17:30)	Approved Venue Monday - Friday	330.00	295.00	354.00	7%	01/04/2025	Discretionary	SR	
		Approved Venue Saturday	370.00	330.83	397.00	7%	01/04/2025	Discretionary	SR	
		Approved Venue Sunday & Bank Holiday	415.00	371.67	446.00	7%	01/04/2025	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council (09:00 - 17:30)	Venues not approved by Oxfordshire County Council Monday - Friday	475.00	425.00	510.00	7%	01/04/2025	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Saturday	515.00	460.83	553.00	7%	01/04/2025	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Sunday & Bank Holiday	560.00	501.67	602.00	8%	01/04/2025	Discretionary	SR	
	Marriage or Civil Partnership Ceremony and a non-statutory civil ceremony	Your day your way ceremony	820.00	733.33	880.00	7%	01/04/2025	Discretionary	SR	
	Other Civil Ceremonies - Group Citizenship Monday - Friday (09:00 - 15:00)	Group Citizenship Ceremony at County Hall	80.00	80.00	80.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review
	Other Civil Ceremonies - Private Individual Citizenship Monday - Friday (09:00 - 16:00)	Private Individual Ceremony at a Registration Office only	115.00	102.50	123.00	7%	01/04/2025	Discretionary	SR	
	Other Civil Ceremonies - Private Individual Citizenship Saturday (09:00 - 12:00)	Individual Ceremony at a Registration Office only	140.00	125.00	150.00	7%	01/04/2025	Discretionary	SR	

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Service Area	Charge	Unit	Agreed Charge 2024/25 £	Proposed Charge exclusive of VAT 2025/26 £	Proposed Charge inclusive of VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Other Civil Ceremonies - Family Citizenship (2 adults and up to 3 children) Monday - Friday (09:00 - 16:00)	Individual Ceremony at Oxford Register Office only	288.00	257.50	309.00	7%	01/04/2025	Discretionary	SR	
	Other Civil Ceremonies -Private Family Citizenship (2 adults and up to 3 children) Saturday (09:00 - 12:00)	Individual Ceremony at Oxford Register Office only	330.00	295.00	354.00	7%	01/04/2025	Discretionary	SR	
	Completion of PD2 Change of Name for Passport Form	Per form	30.00	26.67	32.00	7%	01/04/2025	Discretionary	SR	
	Completion of Foreign Pension Proof of Life & Residence forms	Per form	30.00	26.67	32.00	7%	01/04/2025	Discretionary	SR	
	Certificate Keepsake Folder	Per folder	3.00	2.67	3.20	7%	01/04/2025	Discretionary	SR	
	Searches in indexes	General Search	18.00	18.00	18.00	0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review

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Assume
01-Apr-26

Service Area	Charge	Unit	Agreed Charge 2025/26 inclusive of VAT £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	65.00	69.50	69.50	7%	01/04/2026	Discretionary	NB	
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee. Fee already at limit so no increase	per amendment	65.00	57.92	69.50	7%	01/04/2026	Discretionary	SR	
	Amendment Fee for Private Citizenship Ceremonies	per amendment	24.00	20.83	25.00	4.2%	01/04/2024	Discretionary	SR	
	Births, Deaths Certificates (Marriage inc line 24-46)	per certificate	11.00	11.00	11.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review.
	Short Birth Certificate	per certificate	11.00	11.00	11.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Space 17 addition	Per application	40.00	40.00	40.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Commemorative Certificates	per certificate	10.00	8.75	10.50	5%	01/04/2026	Discretionary	SR	
	Consideration for a correction	Per application	75.00	75.00	75.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration for a correction (RG involvement)	Per application	90.00	90.00	90.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce	Per application	50.00	50.00	50.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce (RG involvement)	Per application	75.00	75.00	75.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Conversion of a Civil Partnership into Marriage	Standard Service	45.00	45.00	45.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises - completing the declaration	27.00	27.00	27.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	91.00	91.00	91.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Statutory Priority Certificate	Per application	35.00	29.17	35.00	0%	01/04/2026	Statutory	SR	No proposed date for statutory fee review
	Licence for approved premises. No increase proposed as already at limit (from benchmarking undertaken).	3 year licence	2,545.00	2,735.00	2,735.00	7%	01/04/2026	Discretionary	NB	
	Approved Premises license amendment fee	per amendment	160.00	142.50	171.00	7%	01/04/2026	Discretionary	SR	
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms at advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday during advertised hours)	394.00	423.00	423.00	7%	01/04/2026	Discretionary	NB	
	Classic Marriage & Civil partnership ceremony at large registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	527.00	567.00	567.00	7.6%	01/04/2024	Discretionary	NB	
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	499.00	536.00	536.00	7%	01/04/2026	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card.

Review of Charges 2024/25

Customers, Culture & Corporate Services - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Agreed Charge 2025/26 inclusive of VAT £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Classic Marriage & Civil partnership ceremony at Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	510.00	548.00	548.00	7.5%	01/04/2024	Discretionary	NB	
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	483.00	519.00	519.00	7%	01/04/2026	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Saturday enhancements
	Classic Marriage & Civil partnership ceremony at Large Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room	494.00	531.00	531.00	7.5%	01/04/2026	Discretionary	NB	
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	588.00	632.00	632.00	7%	01/04/2026	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Saturday enhancements
	Enhanced Marriage & Civil partnership ceremony at large Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	730.00	780.00	780.00	6.8%	01/04/2024	Discretionary	NB	
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	693.00	745.00	745.00	8%	01/04/2026	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Sunday / Bank Hol enhancements
	Enhanced Marriage & Civil partnership fees at large Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	838.00	900.00	900.00	7.4%	01/04/2024	Discretionary	NB	
	Marriage & Civil partnership fees at former Register Office Ceremony rooms Monday to Sunday - Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	110.00	118.00	118.00	7%	01/04/2026	Discretionary	NB	
	Marriage & Civil Partnership and Register Premises (Church or Chapel)	Attending chapel / church	97.00	97.00	97.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partnership RO (Tues only)	46.00	46.00	46.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Non refundable booking fee.	Per Ceremony	100.00	83.33	100.00	0%	01/04/2026	Discretionary	SR	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17:30)	Monday - Friday	710.00	752.00	752.00	6%	01/04/2026	Discretionary	NB	
		Saturday	785.00	817.00	817.00	4%	01/04/2026	Discretionary	NB	
		Sunday & Bank Holiday	892.00	958.00	958.00	7%	01/04/2026	Discretionary	NB	
	Marriages at Approved Venues Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Monday - Sunday OOH	110.00	118.00	118.00	7%	01/04/2026	Discretionary	NB	
	Notice of Marriages and Civil Partnership - Foreign Nationals	Extended 70 day Notice for foreign Nationals (for 1 person)	47.00	47.00	47.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Notice of Marriages and Civil Partnership	Notice of Marriage/Civil Partnership (for 1 person)	35.00	35.00	35.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review

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Assume
01-Apr-26

Service Area	Charge	Unit	Agreed Charge 2025/26 inclusive of VAT £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices (09:00 - 17:30)	Register Office Ceremony Room Monday - Friday	315.00	281.67	338.00	7%	01/04/2026	Discretionary	SR	
		Register Office Ceremony Room Saturday	367.00	328.33	394.00	7%	01/04/2026	Discretionary	SR	
		Register Office Ceremony Room Sunday & Bank Holiday	420.00	375.83	451.00	7%	01/04/2026	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues (09:00 - 17:30)	Approved Venue Monday - Friday	347.00	310.83	373.00	7%	01/04/2026	Discretionary	SR	
		Approved Venue Saturday	389.00	348.33	418.00	7%	01/04/2026	Discretionary	SR	
		Approved Venue Sunday & Bank Holiday	435.00	389.17	467.00	7%	01/04/2026	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council (09:00 - 17:30)	Venues not approved by Oxfordshire County Council Monday - Friday	499.00	446.67	536.00	7%	01/04/2026	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Saturday	540.00	483.33	580.00	7%	01/04/2026	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Sunday & Bank Holiday	588.00	526.67	632.00	7%	01/04/2026	Discretionary	SR	
	Marriage or Civil Partnership Ceremony and a non-statutory civil ceremony	Your day your way ceremony	880.00	785.00	942.00	7%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Group Citizenship Monday - Friday (09:00 - 15:00)	Group Citizenship Ceremony at County Hall	80.00	80.00	80.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Other Civil Ceremonies - Private Individual Citizenship Monday - Friday (09:00 - 16:00)	Private Individual Ceremony at a Registration Office only	123.00	110.00	132.00	7%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Individual Citizenship Saturday (09:00 - 12:00)	Individual Ceremony at a Registration Office only	150.00	134.17	161.00	7%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Family Citizenship (2 adults and up to 3 children) Monday - Friday (09:00 - 16:00)	Individual Ceremony at Oxford Register Office only	309.00	276.67	332.00	7%	01/04/2026	Discretionary	SR	

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Service Area	Charge	Unit	Agreed Charge 2025/26 inclusive of VAT £	Proposed Charge exclusive of VAT 2026/267 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Assume	Discretionary or Statutory	VAT Class	Comments
							01-Apr-26			
							Proposed date effective from			
	Other Civil Ceremonies -Private Family Citizenship (2 adults and up to 3 children) Saturday (09:00 - 12:00)	Individual Ceremony at Oxford Register Office only	354.00	316.67	380.00	7%	01/04/2026	Discretionary	SR	
	Completion of PD2 Change of Name for Passport Form	Per form	32.00	28.33	34.00	6%	01/04/2026	Discretionary	SR	
	Completion of Foreign Pension Proof of Life & Residence forms	Per form	32.00	28.33	34.00	6%	01/04/2026	Discretionary	SR	
	Certificate Keepsake Folder	Per folder	3.20	2.88	3.45	8%	01/04/2026	Discretionary	SR	
	Searches in indexes	General Search	18.00	18.00	18.00	0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review